



EXPRESSION OF INTEREST (EOI)

For

Training Partners to undertake Short Term Training project in the state of West Bengal Scheduled Castes, Scheduled Tribes and Other Backward Classes Development & Finance Corporation under various Capital Goods & Strategic Skill Council Job Roles

30-06-2025

Capital Goods & Strategic Skill Council

1st Floor, 39 Samyak Tower, Pusa Road (near Karol Bagh Station), New Delhi-110005

Tel: +91-7838293838

1. Introduction

Capital Goods & Strategic Skill Council (CGSSC) is an apex body been designed to bridge the gap between manufacturing industry needs of skilled manpower as per competency standards defined by the industry and the training and education system.

The Council is promoted by Industries, Department of Heavy Industry (DHI), & Ministry of Skills Development & Entrepreneurship (MSDE), Govt. of India.

CGSSC invites the Expression of Interest (EOI) from Training Partners preferably having experience in running training programs projects in manufacturing Sector under various Job roles under CGSSC 'Eligibility Criteria'.

All the agencies mentioned above should:

- ❖ Be a registered legal entity
- ❖ Not blacklisted by any Donor Agency/ State Government/ Central Government/ any competent authority.
- ❖ Have not defaulted previously for any order awarded by the Council.
- ❖ Will adhere to respective schemes norms (as amended from time to time).
- ❖ Training facilities should be available within State/ Districts / Region
- ❖ Having 3+ years of training experience and with good network of industries within West Bengal for placement of candidates locally.
- ❖ Preference will be given to those who are already Council's affiliated training partners in West Bengal.

The following job roles are sanctioned under the scheme.

Job Role Name	QP Code
Assistant Manual Metal Arc Welding/Shielded Metal Arc Welding Welder	CSC/Q0202
Fitter – Fabrication	CSC/Q0303
Operator- Conventional Milling	CSC/Q0108

2. Tender Cost (Non-Refundable)

All applicants are requested to submit a non-refundable Tender Cost of Rs. 5000/- (Rupees five Thousand only). This will be paid in the form of a Demand Draft/NEFT (Kotak Mahindra Bank A/C No. 1412918761, IFSC: KKBK0004605) in favor of “**Capital Goods & Strategic Skill Council**” payable at New Delhi, drawn on any scheduled commercial bank and must accompany with Covering Letter in the cover of the Proposal Document. Proposals that are not accompanied by the proposed Tender Cost shall not be considered.

3. Indicative Timelines

The application should reach by 10th July 2025 through online submission/Physical submission. No further submission will be entertained after 10th July 2025.

4. Duration of Empanelment

The duration of the empanelment will be max. 1 year which may be extended based on the Training Partner's performance.

The CGSSC reserves all the right to discontinue/ de-affiliate the Training Partner at any time in case of non-performance without any notice.

5. Cost Norms

Skill Development training costs would be paid as per the Common Cost Norms and other conditions laid down as per Council guidelines.

6. Training Infrastructure

As per Sector Skill Council (SSC) Guidelines.

7. Placement

The empaneled Training Partner shall strive to provide placement to all the trained candidates in the State of WB (West Bengal). However, CGSSC mandates training partner to place minimum 70% of the trained candidates. Relocation shall be allowed only with the explicit consent of the candidates.

8. Selection Process

Eligible entities to be called to present their detailed proposal before a selection committee and the decision of this committee shall be final. Selected training partners will have to sign a Memorandum of Understanding (MoU) with CGSSC. Entities who were shortlisted in the previous Expression of Interest (EOI) process are not eligible to apply.

9. Purpose of Re-issuance

This Expression of Interest (EOI) is being re-issued due to non-performance of selected Training Partners.

10. Project compliance

Failure by any Training Partner to complete the project within the stipulated timelines shall

invite monetary penalty up to 25% of the total project value and constitute grounds for revocation of the Work Order by CGSSC.

11. Submission of Proposal

Interested Training Partners fulfilling eligibility conditions as mentioned above can submit their detailed proposal (via email OR speed-post) for undertaking skill training project to CEO, Capital Goods & Strategic Skill Council, New Delhi on or before the cut-off date and time i.e., 10th July 2025 (4:00 pm). The proposal should carry the following documents as per given checklist:

Mandatory Annexure to be Submitted as proposal

- ☐ Covering Letter on organization's Letter Head (As per Annexure II)
- ☐ Copy of valid registration certificate under proper statute. (Self- Attested)
- ☐ Copy of Memorandum of Association and Bye laws certified by appropriate authority. (Self- Attested)
- ☐ Copy of audited balance sheet (By Chartered Accountant) for the last 3 years (Self- Attested)
- ☐ Copy of Annual Report/ITR of last 3 years (Self- Attested) ☐ List of current office bearers of the organization with their full name, complete postal address with PIN, Phone/ Mobile no. and Email-Id
- ☐ List of Core Training and Placement Staff
- ☐ SIDH Portal TP/TC Affiliation/Accreditation Certificate copy
- ☐ Details of Skill Development Training and Placement record for last three years (As Per Annexure -I)
- ☐ A Self-Declaration on organization's letter head - that organization/institute is not involved in any corrupt practices and has not been black - listed by Central/ State Agencies (As per Annexure – III)

All the documents can be submitted online at below email id assessments@cgssc.org and if send through hard copy then it must be sealed in one common Envelope, and it must be super subscribed with the line **“Submission of Proposal to undertaking Short term training program under WBSCSTOBCDFC in West Banglel”**

CGSSC reserves the right to accept or reject any proposal without providing any reason whatsoever. The decision of Capital Goods & Strategic Skill Council shall be final and binding upon the submitting body/ agency.

For further information, you may contact Ms. Aarti Maliyal assessments@cgssc.org

Dear TC kindly furnish the below details and share supporting evidences wherever applicable to proceed further with your application to Short Term Training project in the state of WB for WBSCSTOBCDFC (West Bengal Scheduled Castes, Scheduled Tribes and Other Backward Classes Development & Finance Corporation) under various Capital Goods & Strategic Skill Council (CGSSC) Job Roles. **Annexure** attached.

ANNEXURE I:

Details of Skill Development training record for last three years (Consolidated statement of trained, certified, and placed trainees for last three years)

Sr. No .	Name of the Scheme	Financial Year when project executed	Qualification Pack	Qualification Pack Code	No. of Trained Candidates	No. of Certified Candidate s	No. of Placed Candidates
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Annexure II:

Covering letter on organization's Letter Head

To

The Project Officer,

Capital Goods & Strategic Skill
Council

39 Samyak Tower, Pusa Road,

New Delhi – 110005.

Sub: Expression of Interest (EOI) for Training Partners to Undertake WBSCSTOBCDFC Project for Various Capital Goods & Strategic Skill Council Job roles in districts of WBSCSTOBCDFC.

Dear Madam/Sir,

This is with reference to your advertisement inviting EOI for Training Partners to Undertake STT Project for Various Capital Goods & Strategic Skill Council Job roles in WBSCSTOBCDFC. We, the undersigned, offer to provide the services for the above in accordance with your Expression of Interest, dated 10th July 2025. Please find below the details of our organization for your consideration.

S. NO.	Description	Details
1	Name and contact details of the Legal Entity	
2	Name contact details and of key Functionaries and Designation	
3	Status / Constitution of the Firm [Type - Private Limited /Society / Section 8 company etc.	
4	Name of Registering Authority	
5	Registration Number and status	
6	Date of Registration	
7	Place of Registration	
8	PAN Card Number	
9	No. of subject matter experts & Trainers on payroll	
10	Details of the relevant Training Program [to which the TP is applying to] conducted by the applicants during the last three years	

We are hereby submitting our Expression of Interest.

We understand that you are not bound to accept any proposal you receive.

We fully understand and agree to comply that on verification, if any of the information provided here is found to be misleading the short-listing process or unduly favors our company in the short-listing process, we are liable to be ~~dis~~missed from the Eol selection process or termination of the contract during the project.

We agree to abide by the conditions set forth in this Eol.

We hereby declare that our proposal submitted in response to this Eol is made in good faith and the information contained is true and correct to the best of our knowledge and belief.

Sincerely

Signature

Applicant's name with Seal

Designation

Annexure- III:

Self-Declaration on organization's letter head - that organization/institute is not involved in any corrupt practices and has not been blacklisted by Central/ State Agencies

To

The Project Officer,
Capital Goods & Strategic Skill Council
39 Samyak Tower, Pusa Road,
New Delhi – 110005

Dear Sir/Madam,

In response to the Expression of interest (EOI) dated..... for Training Partners to Undertake STT Project for Various Capital Goods & Strategic Skill Council Job roles In West Bangel under WBSCSTOBCDFC.

I hereby declare that presently our company/organization.....has an unblemished record and is not declared ineligible for corrupt and fraudulent practices either indefinitely or for a particular period by any State/Central Government/PSU/Autonomous body.

I further declare that our company/organization is not blacklisted and not declared ineligible for reasons other than Corrupt and Fraudulent practices by any State / Central Government / PSU /Autonomous Body on the date of submission of Eol.

If this declaration is found to be incorrect then without prejudice to any other action that may be taken, my security may be forfeited in full and the tender, if any to the extent accepted, may be cancelled.

Sincerely

Place:

Signature

Date:

Applicant's name with Seal

Designation