

Job Titles: Govt Engagement Lead

Organization: Capital Goods & Strategic Skill Council www.cgssc.org

Locations: Delhi/NCR

Tenure: 1 year contract / renewal every year

About the Organization:

Position Overview:

As the Govt Engagement Lead, you will build and manage relationships with key government stakeholders, ensuring smooth coordination between the organization and government agencies. The role requires experiences in government liaising and experience with skill flagship programs. The candidate should have strong communication skills in both English and Hindi and be adept at government reporting and documentation. Key performance indicators to support organization to procure skill/ technical funds under various schemes of Government and other ministries.

Key Responsibilities:

- Lead responsibility in collaboration and execution of program activities with the State and central Departments
- Providing sufficient technical and managerial support to efficiently manage program implementation
- Periodic reporting of the overall performance of State level program to reporting manager
- Ensuring that periodic meetings of the State Level Steering Committee are convened as per the program schedule
- Raising key issues for timely resolution during program implementation
- Undertake additional assignments, which may be assigned from time to time by the reporting authority.

Qualifications, Skills, and Abilities:

- Master's degree in Public Policy, Public Administration, MBA, or a related field.
- Btech in mechanical or relevant field shall be an added advantage
- 7-10 + years of experience in government liaison, stakeholder management, and governance-related roles.
- Strong command over English and Hindi (written and spoken).
- Proven track record of working with government stakeholders at multiple levels.
- Experience in managing financial resources within government frameworks.
- Ability to navigate government relationships, approvals, and compliance requirements.
- Experience in policy advocacy, and strategic communications.
- Familiarity with government budgeting processes and program financing.
- Strong interpersonal and negotiation skills for engaging with high-level stakeholders.

Compensation and Tenure:

Remuneration for this role will be in the range of 8 to 9 LPA and will depend on the candidate's qualifications and experience levels.

Application Process:

To apply for the position of Govt Engagement Lead, please follow the application process outlined below:

- Prepare your application: Update your CV and write a Cover Letter highlighting your relevant experience, qualifications, and motivation for applying. Be sure to demonstrate your understanding of the role and how your skills align with the responsibilities.
- Email your application: Send an email to hr@cgssc.org & connect@cgssc.org . In the subject line of your email write "Application for the Position of Govt Engagement Lead."
- Attach your CV and Cover Letter to the email as separate documents.
- Please provide the names and contact details of two professional references who can speak for their qualifications and work experience
- Application deadline: 11 Sep

Equal Opportunity Employer:

CGSSC is proud to be an equal-opportunity employer. The organization is committed to identifying and developing the skills and leadership of individuals from diverse backgrounds. We appreciate your interest in joining our team. Only shortlisted candidates will be contacted for further evaluation. If you do not receive a response within two weeks from the submission of the application, please consider your application unsuccessful on this occasion. Thank you for your understanding.